**The Mill Community Hub**

**Notes from Construction Team meeting 4th May 2022**

Attendees: Mike, Simon, George

Our focus, as agreed at the OGM, was on progressing the Car Park project. Mike provided further detail and map info as follows:

* The CBC (now NNC) documentation shows the required location of the access is to be 8 metres from the school fence
* For visibility purposes all trees, bushes, hedges etc to be cleared for a distance of 43 metres either side of the splay
* The Highways Dept verge is 2.4 metres wide

**Issues raised and actions agreed:**

* This will expose the side of the playground since the metal fencing runs along Mill Road until the hedge/shrubs are sufficiently dense to demarcate the playground’s boundary securely. Removal of 43 metres of hedging is likely to require school to extend the existing metal fencing to join up with that on the east side of the playground and form a corner.
**Action:** GWR to contact Ashley Scott, headmaster
* Mike believes that, despite having Planning Permission for both Building and Car Park, we will need to get specific permission (from the Tree Warden at NNC?) to remove the trees required to achieve the 43 metres visibility in both directions.
**Action:** research all the documents on the Planning Portal and Pete’s archive for any clue as to what we are obliged to communicate / discuss / consult about before starting this phase of the Construction
* The fact that Highways owns the 2.4 Metres of grass verge almost certainly requires us to consult them.
* **Action:** Simon will contact Welland Valley Landscaping and Cottingham Groundworks to provide more detailed specification of the work required and start the processs of obtaining detailed quotes.

**Other notes / comments**

* The fact that the access point is much nearer than to the school than we’d thought should mean that we will have nil or few issues regarding the Cadent gas sub-station next to the existing gate further along
* Thinking ahead into the car park project detail, we need to consider security (i.e., gate locking & unlocking) options. Electronic is preferable to e.g., distributing keys or installing a key safe, but will cost more.
* FYI I have downloaded a fresh set of the original 19 documents on the Planning Portal (see some summary info and references below). References I’ve seen to the car park materials and construction proposals, combined with certain conditions that attached to the permission decision, indicate that we have some talking to do with NNC! I’ll attach a couple of useful docs for reference with the pre-meeting email

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| Reference | 17/00630/DPA |
| Alternative Reference | PP-06544785 |
| Application Received | Fri 17 Nov 2017 |
| Application Validated | Mon 20 Nov 2017 |
| Address | Cottingham Primary School Berryfield Road Cottingham Market Harborough Leicestershire LE16 8XB |
| Proposal | Erection of new village hall and changing rooms with associated access road and car parking. |
| Status | Decided |
| Decision | Application Permitted |
| Decision Issued Date | Wed 08 Aug 2018 |